

JOIN US
HEAD OF
SCHOOL
Academic Year 2025
APPLICANTS INVITED



Wisdom • World-Class Education • Responsibility

ABOUT THIS POSITION

Discover an exceptional leadership opportunity at Panyaden International School in Chiang Mai, Thailand!

We are seeking a visionary and passionate individual to join our esteemed educational institution as the **Head of School**. With a commitment to holistic education, sustainable practices, and cultural diversity, Panyaden International School provides an enriching learning environment for students from diverse backgrounds.



As the Head of School, you will have the chance to shape the future of education by leading a team of dedicated educators and inspiring young minds. Your leadership skills and deep understanding of international school leadership and educational best practices will drive Panyaden's continued success in preparing students for a rapidly changing world.

At Panyaden, we believe in fostering a love for learning while nurturing the whole child. Our unique approach blends academics, mindfulness, and environmental awareness to create a truly transformative educational experience. As the Head of School, you will have the opportunity to make a lasting impact on the lives of our students and contribute to the growth of a vibrant educational community.

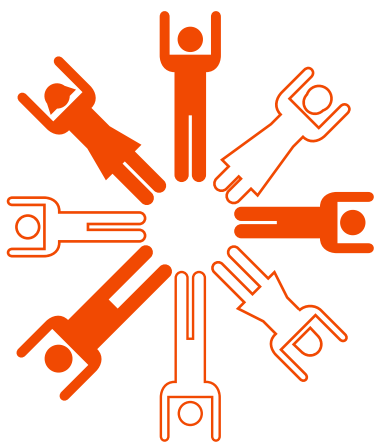
Located in the beautiful city of Chiang Mai, surrounded by lush greenery and rich cultural heritage, Panyaden International School offers an idyllic setting for both personal and professional growth. With a supportive and collaborative faculty, and a commitment to sustainability, our school provides an inspiring work environment where innovation and creativity thrive.

Join our dynamic team of educators and become a catalyst for positive change in education. If you are an experienced leader with a passion for holistic learning, cultural diversity, and sustainable practices, we invite you to apply for the position of Head of School at Panyaden International School. Visit our [website](#) or contact us today to learn more about this exciting opportunity.

WE ARE SEEKING A LEADER WHO HAS



Excellent leadership, communication, and interpersonal skills.



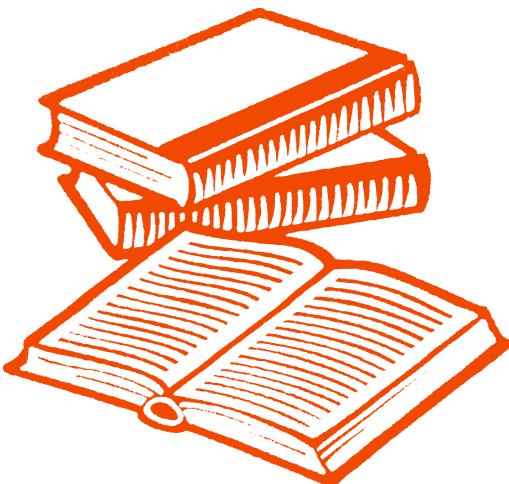
Ability to build and maintain relationships with diverse stakeholders.



Demonstrated strategic thinking and problem-solving abilities.



Experience in budgeting, financial management, and resource allocation.



Strong knowledge of educational theories, practices, and curriculum development.



Passion for education and a commitment to promoting student success and well-being.



Track record of successfully leading people through change.



Strong influencing, negotiating and collaborating skills.



Commercial drive balanced with solid knowledge of teaching and learning.

JOB DESCRIPTION

Position Title

Head of School

Department

Academic and Management

Term

Fixed term

Job Summary

To lead the international school effectively ensuring high standards of academic excellence in well-rounded and holistic educational programs, inspiring a community of life-long learners, through the leadership and management of the staff, growth and financial sustainability, and supporting the vision and core values and strategic aims.

Positions under direct supervision

- Primary School Principal
- Secondary School Principal
- School Manager & Administration Director
- Financial Director
- Admissions and Marketing Director
- Quality Assurance Manager

Duties and Responsibilities

Leadership and Strategic Development:

- Develop and communicate a clear vision and strategic plan for the school.
- Set goals and objectives in alignment with the school's mission.
- Foster a positive and inclusive school culture that promotes academic excellence, character development, and student well-being.
- Lead and inspire faculty, staff, and students toward the achievement of the school's objectives.
- Provide strategic direction and leadership for all marketing and admissions activities, implementing strategies which support achievement of the school's enrolment targets.
- Regular decision-making meetings with Executive Leadership Team (ELT) and Management team.
- Participation in school Advisory Board discussions, including requesting and receiving relevant guidance and recommendations.

Student Support and Discipline:

- Promote a safe, respectful, and inclusive learning environment for all students.
- Implement policies and procedures to ensure student welfare and discipline.
- Collaborate with teachers, counselors, and parents to address individual student needs and provide appropriate support.
- Oversee the implementation of student support services and intervention programs.

Educational Program Management:

- Ensure the development and implementation of a comprehensive and rigorous curriculum that meets academic standards and supports student learning.
- Monitor and evaluate the effectiveness of teaching and learning methodologies.
- Promote innovative educational practices and integrate technology in teaching and learning.
- Provide guidance and support to faculty in curriculum development, instructional strategies, and assessment methods.

Staff Management and Professional Development:

- Recruit, hire, and retain qualified faculty and staff members.
- Provide ongoing supervision, mentoring, and professional development opportunities for faculty and staff.
- Conduct performance evaluations and facilitate continuous improvement among the school's personnel.
- Foster a collaborative and collegial work environment that promotes teamwork and professional growth.

- Facilitate and promote positive relations and cultural understanding between teaching staff and between departments.
- Make decisions and recommendations regarding salaries, probation reviews, contract extensions, and terminations of teachers and other staff as required.

Community Relations and Fundraising:

- Build and maintain positive relationships with parents, alumni, community organizations, and stakeholders.
- Represent the school in public events, meetings, and conferences.
- Develop and execute fundraising initiatives to support the school's financial sustainability and enhance educational resources.
- Market school to prospective new parents through events, conferences, talks, and one-to-one meetings.
- Supporting and developing positive relations with enrolled parents as required, advising, problem-solving, and engaging them in school activities.
- Write letters, briefings, and announcements to parents as needed.

Financial and Operational Management:

- Develop the overall financial plan for the effective and efficient use of all school resources in collaboration with the administrative team.
- Monitor the school's finances and recommend financial strategies.
- Prepare the annual operating budget, in association with the Finance Director and the School Director.
- Review and present, with the Finance Director, to the School Director, the financial situation of all school accounts on a monthly basis.
- Participate in salary and benefit negotiations for both Academic and Non-Academic staff.
- Support the preparation of departmental/unit budgets
- Oversee facilities management, safety, and security measures.
- Comply with legal and regulatory requirements related to education.

Quality Assurance and Accreditation and School Learning Achievement

- Oversee the school accreditation process, ensuring timely and successful completion of the application, hosting accreditors' visits, and acting upon accreditors' recommendations leading to final, successful accreditation.
- Oversee the assessment and development of student learning standards and find ways to benchmark them in order to increase the quality of learning at school and promote the school.

Qualification:

- Experience in international education management for at least 10 years
- Advanced degree in Educational Leadership or other related education fields
- Understanding of the Buddhist approach to education
- Decision-making skills
- Planning and organizational skills
- Excellent communication and leadership skills
- Time management skills

HOW TO APPLY

- Submit a CV and cover letter which addresses how you can contribute to realizing the Panyaden Mission, Vision, and Values. Please put all documents together in 1 single PDF file.
- Complete the [12 Wise Habits Reflection Form](#). [↗](#)
- Address the [Candidate Reflection Questions](#). [↗](#)
- Apply through [Schrole](#) and submit a completed application to elt@panyaden.ac.th with the Subject: *Head of School*, by 15 October 2024.

OUR MISSION AND VISION

Welcome to Panyaden International School in beautiful Chiang Mai, Thailand, where a unique learning environment, highly skilled teachers, and a dedicated community interact to create a unique, values-based learning experience.



Founded in 2011 with a commitment to a “Genuine Values-based Education for a Sustainable Planet” with the aim to develop caring and compassionate global citizens for building a greener sustainable world. **Panyaden** (**Panya** = 'Wisdom' + **Den** = 'Outstanding') is proud to offer a truly holistic approach to education, incorporating both the British Curriculum and Buddhist principles, to provide a child with an education that forms a solid foundation not only for successful academic study, but also for a peaceful and fulfilling way of life.

OUR VISION

To provide our child with an education that forms a solid foundation not only for successful academic study but also for a peaceful and fulfilling way of life. By offering a Genuine Values-based Education for a Sustainable Planet, our vision is to see that our children excel academically, enrich their physical, social, emotional and intellectual well-being and develop a caring and compassionate understanding of the environment, benefit themselves, the people they meet and the planet.

OUR MISSION

At Panyaden International School, we aim to develop resilient, thoughtful and caring individuals through practical, values-based education. By integrating a modern multilingual curriculum, environmental mindfulness, and Buddhist principles. We aim to nurture the physical, moral, emotional and intellectual qualities of our children holistically. We see that for this to happen, the school must work together with families and the wider community.

SCHOOL VALUES

“At Panyaden International School, our mission is to develop highly educated, resilient, thoughtful and caring individuals through a practical, values-based approach to education.”



PANYADEN PROFILE

Over the course of their study at Panyaden International School, students gradually build an increasingly deeper understanding of a set of core principles that are based on the four areas of development (Bhavana): physical, social, emotional and intellectual. This understanding characterises our students and is the foundation for moral conduct, healthy relationships and strength of character.



In relation to the material world (**Physical Development**), a Panyaden student understands that:

- Consuming things that keep the body fit and healthy also keeps the mind calm and clear.
- Showing care and respect for the environment enhances the quality of our lives.
- Needs and wants are different, and understanding them helps us bring balance to our lives.

In relation to emotions (**Mind Development**), a Panyaden student understands that:

- Being kind and compassionate generates positive effects for oneself and others.
- Love of learning is created through effort and perseverance.
- We are the only ones who can control our emotions and reactions.

In relation to society (**Moral Development**), a Panyaden student understands that:

- Choosing the right words at the right time and right place leads to healthy relationships.
- Being open to other people's views helps us grow.
- Good teamwork yields results richer than the sum of the parts.

In relation to the intellect (**Wisdom Development**), a Panyaden student understands that:

- Life is more meaningful when we skilfully reflect on experience and carefully filter Information.
- A wise decision is one that is logical, practical and beneficial to both oneself and others.
- Our intentions, words and actions create our own future.



For more information,
please contact:

Human Resources Office

Telephone:

+66 (0) 61-410-1330

+66 (53) 441-460 ext. 801

Email:

hr@panyaden.ac.th

Office hours:

Monday to Friday

8:00 am – 4:00 pm

Panyaden International School

218, 218/1 Moo 2, T. Namprae

A. Hang Dong, Chiang Mai

50230, Thailand



panyaden.ac.th

