

Job Title	Advanced English Programme Teacher
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Purpose of Job:

The AEP teacher develops students' reading, writing, speaking, and listening abilities when studying in English. It also gives students the attributes necessary for enhanced academic performance and greater autonomy in their learning. In addition, the skills learned in the AEP will be useful outside the academic context. They will help students to be competent and confident whenever they use English in their lives.

The main aim of the programme is that, after one to two years, students will have attained a level of English competency that can enable a successful transition to the mainstream at Lanna or another international school. Enrolling in the AEP does not guarantee students a place in Lanna's mainstream later. That is dependent on the individual's level of English, attitude to studies, and the availability of places in our mainstream.

Duties and Responsibilities:

Overall Responsibilities

- Plan, prepare, and deliver high-quality lessons that cater to the diverse needs of Non-Native English Speaking (NNES) students enrolled in the Advanced English Programme.
- Utilise innovative and engaging teaching methods to foster language acquisition, critical thinking, and communication skills among Upper Key stage 2 students.
- Create a supportive and inclusive learning environment that promotes active participation and collaboration among students.
- Assess student progress regularly through formative and summative assessments, providing constructive feedback to support their development.
- Collaborate with colleagues to align curriculum objectives, instructional strategies, and assessment practices within the Primary department.
- Maintain accurate records of student performance and attendance, communicating effectively with parents regarding their child's progress and areas for improvement.

Teaching and Learning

- Implement differentiated instruction to meet the varying language proficiency levels and learning styles of NNES students.
- Integrate technology and authentic resources into lessons to enhance language learning opportunities.
- Foster a positive attitude towards English language learning through engaging and culturally relevant content.
- Be punctual to lessons
- Promote high standards in the use of English as the common language and help develop English for Academic Progress
- Improve, update, and maintain materials and resources as needed
- Complete written assessments and reports according to guidelines and deadlines

Responsibilities to Parents

- Communicate regularly with parents through newsletters, emails, and parent-teacher conferences to provide updates on student progress and discuss strategies for continued improvement.
- Respond promptly to parent inquiries and concerns, demonstrating a proactive and collaborative approach to supporting student learning.

Responsibilities to the Department and School

- Participate in departmental meetings, professional development workshops, and school-wide initiatives to contribute to the ongoing improvement of the English language program and work collaboratively with other AEP teachers.
- Collaborate with colleagues to develop and review curriculum materials, assessments, and resources that align with the school's mission and educational goals.
- Engage in continuous reflection and professional growth to enhance teaching effectiveness and student outcomes.
- Take part in and contribute to department and whole School INSET activities
- Enthusiastically contribute cross-curricular links and initiatives and Leadership in Action activities
- Be involved in new responsibilities within the department as part of an ongoing process of professional development
- Keep up to date with developments in the Subject, and in education generally

Other Responsibilities

- Undertake other reasonable duties as requested by divisional principals or members of the Senior Leadership Team
- Any duties that the Primary Principal deems necessary for the effective operation of the School

Desired Qualification, Knowledge, Skills and Personal Qualities

- Bachelor's degree in Education, English Language Teaching, or a related field.
- Recognised teaching qualification (e.g., PGCE, QTS, TEFL, TESOL).
- Experience teaching English as an Additional Language (EAL) or English for Speakers of Other Languages (ESOL), preferably in an international school setting.
- Strong understanding of language acquisition theories and pedagogical approaches for NNES students.
- Excellent communication and interpersonal skills, with the ability to build positive relationships with students, parents, and colleagues.
- Flexibility, adaptability, and a growth mindset to meet the diverse needs of students and respond effectively to changing circumstances.
- Organisational skills and attention to detail to manage multiple tasks and responsibilities effectively.
- Cultural sensitivity and awareness to create an inclusive and respectful learning environment for students from diverse backgrounds.
- Passion for teaching and commitment to educating the whole child
- A high level of professionalism and consideration of the well-being of children
- Recent and consistent involvement in extracurricular activities
- Respect for all members of a school community, irrespective of position, gender,

age and ethnic background

- Previous experience working with students for whom English is not their first language
- A positive and solution-focused attitude to working life
- Acceptable police checks(or equivalent)from the country of origin and from all other countries in which the applicant has worked and no question regarding suitability to work with children
- Appropriate references from current and previous employer, corroborated by personal phone calls made to each referee

Aptitude or experience in the following areas would be an advantage

- Experience with language assessment tools and proficiency standards (e.g., Cambridge English, TOEFL).
- At least 2 years of experience teaching ELL students
- Experience using a variety of teaching methods and materials
- Excellent communication and organisational skills
- Patience and understanding of cultural differences
- Able to work independently and as part of a team
- Familiarity with educational technology tools and digital resources for language learning.
- Ability to speak additional languages besides English.

Join our team at Lanna International School and make a difference in the lives of our students as they embark on their journey towards English language proficiency and academic success

Education is an ever-changing service and all staff are expected to participate constructively in school activities and to adopt a flexible approach to their work. While every effort has been made to explain the main duties and responsibilities of the post, each task undertaken may not be identified. The postholder will be expected to comply with any reasonable request from the line manager to undertake work of a similar level not specified in this job description. This job description may be amended at any time following discussion between the line manager and member of staff, and will be reviewed annually during the appraisal process, and will be varied in the light of the business needs of the school.