



SWISS INTERNATIONAL SCHOOL  
QATAR

## **French Learning Assistant**

### **Job Description**



SWISS INTERNATIONAL SCHOOL  
QATAR

## Our Vision

SISQ aims to develop learners who are  
**FULFILLED INSPIRED PREPARED**

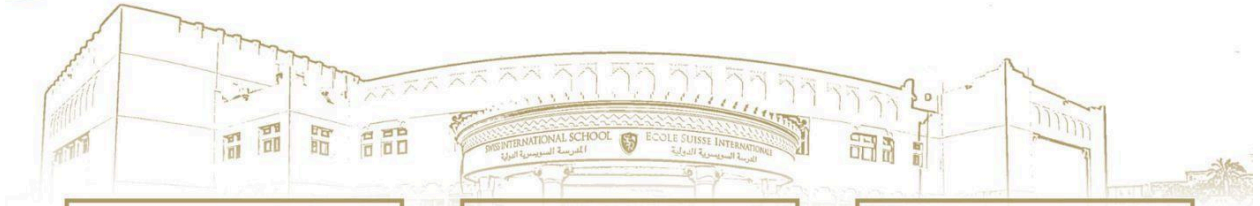
## رؤيتنا

تهدف المدرسة السويسرية إلى تطوير متعلمين  
يتصفون بأنهم

**مُسْتَعِدُونَ مُلْهِمُونَ مُشَبَّعُونَ**

## Notre Vision

SISQ encourage les apprenants à devenir  
**ACCOMPLIS INSPIRÉS PRÊTS**



## Our Mission

Through learning that is fun, engaging, holistic, collaborative and caring, SISQ develops students who are:

- Intellectually fulfilled: they find joy in their own learning and the learning of others; they are curious, engaged and passionate about learning.
- Emotionally fulfilled: they are happy with themselves, healthy, balanced and confident.
- Socially fulfilled: they develop meaningful relationships; they are connected to others, the world around them and the environment.

Through learning that is inquiry-based, meaningful, challenging, authentic and innovative, SISQ develops students who are:

- Inspired to keep learning: they are inquisitive, questioning and willing to try new things; they take ownership of their learning and are self-motivated.
- Inspired to share and apply their learning: they can use their learning to improve their lives and the lives of others; they communicate their learning to inspire others.

Through learning that is focused on transferable skills, character, attitudes and dispositions, SISQ develops students who are:

- Prepared for the future: they embrace change and challenge; they adapt to new situations and think creatively to solve complex problems.
- Prepared to lead lives of integrity: they are principled and strong; they have a set of values that guide them when they make decisions.
- Prepared to be good global citizens: they are multilingual, open-minded and multicultural in their outlook; they are courageous, caring and prepared to take action to make their community and the world a better place.

## رسالتنا

من خلال المتعة والمشاركة، والتعاون، والشمولية والاحترام، تعمل المدرسة السويسرية على تطوير طلاب يتصفون بأنهم

- مشبعون فكرياً، يجدون الفرح في تعلمهم وتعلم الآخرين؛ إهم فضوليون ومشاركون ومتحمسون للتعلم.
- مشبعون عاطفياً إهم سعداء بأنفسهم، يتمتعون بصحة جيدة، ومتوازنون، ووالقون من أنفسهم.
- مشبعون اجتماعياً بطورون علاقات ذات معنى؛ إهم مرتبطون بالآخرين وبالعوالم من حولهم وبالبيئة.

من خلال التعلم الهادف والقائم على الاستقصاء، والنحدي والابتكار، تعمل المدرسة السويسرية على تطوير طلاب يتصفون بأنهم

- ملهمون لمواصلة التعلم؛ فهم فضوليون ومسائلون ومستعدون لتحيرة أشياء جديدة؛ يتعلمون بدوافع ذاتية.
- ملهمون لمشاركة ما تعلمون وتطبيقه، يمكنهم استخدام ما تعلموه لتحسين حياتهم وحياة الآخرين؛ يتفون بتعلمهم لإلهام الآخرين.

من خلال التعلم الذي يركز على المهارات القابلة للنقل والمهارات الشخصية والمواقف والتصرفات تعمل المدرسة السويسرية على تطوير طلاب يتصفون بأنهم

- مستعدون للمستقبل يتبنون التغيير والنحدي؛ يتكفون مع المواقف الجديدة ويتفكرون بشكل خلاق لحل المشكلات المعقدة.
- مستعدون لعيش حياة تسمى بالنزاهة: أصحاب مبادئ أوفياء؛ لديهم مجموعة من القيم التي توجهم عند اتخاذ القرارات.
- مستعدون ليكونوا مواطنين عالميين صالحين، فهم متعددو اللغات ومتفهمون ومتعدون للثقافات في نظرهم؛ إهم شجاعون ومهتمون ومستعدون لاتخاذ إجراءات لتحل مجتمعهم والعالم مكاناً أفضل.

## Notre Mission

Au travers d'expériences d'apprentissage amusantes, intéressantes, holistiques, collaboratives, positives, SISQ encourage les apprenants à devenir:

- Intellectuellement accomplis: ils prennent plaisir à apprendre individuellement et collectivement. Ils sont curieux, intéressés et passionnés par leur apprentissage.
- Émotionnellement aptes: ils savent s'apprécier, ils sont positifs, équilibrés et sûrs d'eux-mêmes.
- Socialement compétents: ils développent des relations significatives avec les autres, ils vivent en harmonie avec les autres, le monde et l'environnement.

Au travers d'un apprentissage centré sur la recherche, significatif, comportant des défis, authentique et innovant, SISQ encourage les apprenants à devenir:

- Toujours prêts à apprendre: ils sont curieux, ils posent des questions et sont prêts à innover, ils sont responsables de leur apprentissage et intrinsèquement motivés.
- Toujours prêts à partager et à appliquer leurs connaissances: capables d'utiliser leurs compétences pour transformer positivement leur existence et celle des autres, ils transfèrent leurs apprentissages pour inspirer autrui.

Grâce à un apprentissage orienté vers des compétences de transfert, l'édification du caractère, créant des attitudes et une disposition psychologique bénéfiques, SISQ encourage les étudiants à devenir:

- Prêts pour l'avenir: ils acceptent le changement et les défis, s'adaptent à de nouvelles situations et résolvent des questions complexes grâce à leur créativité.
- Déterminés à vivre de manière éthique, ils suivent leurs principes et sont intègres. Leur valeurs les guident dans la prise de décisions.
- En tant que citoyens du monde: ils parlent plusieurs langues, pratiquent l'ouverture d'esprit en se confrontant à de multiples perspectives. Ils sont courageux, attentifs et prêts à l'action pour transformer positivement leur communauté et le monde.

# French Learning Assistant

## **About SISQ:**

SISQ is an IB World school and has the ambition of becoming one of the leading educational institutions in the region.

We are a growing school in Qatar with a strong reputation for offering a quality educational program, offering a very competitive salary and an excellent place for teachers to work. Qatar, rated as one of the top ten safest countries in the World 2023, is welcoming to all expatriates, provides free movement, and is a vibrant country with a lot to offer its residents.

## **About the role:**

Swiss International School in Qatar is seeking an outstanding and forward-thinking Secondary French Learning Assistant for Academic Year 2024-2025. This is an exciting and challenging opportunity to be part of a team of educators that is further developing the French language at SISQ.

## **Core Responsibilities:**

It is a mandatory requirement that all SISQ staff adhere to the [Student Safeguarding and Child protection Policy](#).

To foster effective teaching, learning and management of resources and be a model of professional practice in the Particularly French.

A French Learning Assistant requires a real passion for working with secondary students while possessing a patient, positive and open-minded attitude. A French Learning Assistant demonstrates the ability to help students succeed in their learning and has an interest also in the wider school.

The French Learning Assistant works very closely alongside and under the guidance of the classroom teacher to support and enhance learning.

## **General Responsibilities:**

As the French Learning Assistant, you will be required to:

### **Manage learning:**

- Assist in the preparation and delivery of interactive French lessons that engage students and support their learning goals
- Conduct small group and one-on-one sessions to provide extra help, practice conversation skills, and address individual learning needs
- Support the assessment of students' speaking level by providing feedback and assisting with the grading process
- Contribute to the creation of a vibrant language learning environment that encourages students to immerse themselves in French culture and language.
- Participate in department meetings and contribute ideas for enhancing the French program
- Assist with the organisation and facilitation of French cultural events, trips and activities
- Supervise students as and when required

### **Whole School:**

- Actively participate in all school meetings, school events and PD days
- Contribute and encourage a positive atmosphere in school
- Show a positive attitude in dealing with the students, parents and colleagues
- Comply and assist with all school policies and procedures relating to child protection, safeguarding, health, safety and security and confidentiality - reporting all concerns to an appropriate person

## **About you:**

The successful candidate will possess the following:

- Proficiency in French (native or near-native fluency).

- Previous experience in teaching or tutoring French is desirable.
- Excellent communication and interpersonal skills, with the ability to engage and motivate students.
- A passion for language education and a commitment to creating a positive and effective learning environment.
- Ability to work collaboratively with faculty and contribute to a team environment.

The following qualities would be an advantage:

- First Aid (desirable but not essential)
- Have an understanding of behaviour management strategies
- Experience within an international school setting

In line with the Ministry of Education's Circular 13 requirements for this position, the candidate must possess the following:

- A High school Degree or Bachelor Certificate in French Literature and Language
- No more than 49 years of age in August 2024 (at the point of joining the school)